



Community Arts Organization Establishment Grant Fund – Application

Arts, Culture and Heritage Community Investment Program

Recreation, Parks and Culture

Phone (780) 467-2211 Fax (780) 449-1906

Personal information is collected in accordance with section 3 under authority of the Municipal Government Act and Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is protected by the FOIP Act. It is necessary to enhance our ability to contact you in order to assist in the advancement of your application processing. Financial information will be used to ensure both financial sustainability and to evaluate the effectiveness of any long range planning. If you have any questions about the collection and use of the information, contact The Coordinator, Central Service, Recreation, Parks and Culture, (780) 467-2211.

To request funding, groups must submit a complete application consisting of a fully completed form and the required support documents. The original, signed grant application must be submitted to Strathcona County Recreation, Parks and Culture. We are located at 2025 Oak Street, Sherwood Park, AB, T8A0W9. Guidelines can be found at: www.strathcona.ab.ca/culture. Refer to program guidelines before completing.

Applicant information

Proposed name of organization _____

Registered mailing address* _____

_____ Postal code _____

* All correspondence and cheque will be mailed to this address.

Please attach:

- List of prospective executive and/or board of directors, including names, positions/titles, phone numbers (home and work) and an email address where possible. Please indicate the primary contact person for your organization.
- Copy of the minutes of the meeting that include the motion by your organization’s interim governing Board authorizing this application.

Declaration

We, the undersigned interim officers of the organization, certify that this application contains a full and accurate account of all matters stated herein.

Name _____

Name _____

Position _____

Position _____

Signature _____

Signature _____

Date _____

Date _____

Purpose and Need

- **Purpose and objectives of your group/organization?**
What is it intended to do? How will your organization enhance and encourage the development of arts, culture and heritage in our community?

- **Target population group**
Who will be served?

- **Community Need**
Does your group have letters of support for your organization to become a not-for-profit organization? Are others in the community offering a similar service? If so, are you collaborating?

- **Community Participation**
How many people do you expect to be members of your organization?

**ARTS, CULTURE & HERITAGE COMMUNITY INVESTMENT PROGRAM
COMMUNITY ARTS ORGANIZATION ESTABLISHMENT BUDGET**

Please attach receipts for eligible expenses.

Organization _____

Project _____

Date _____

ESTABLISHMENT BUDGET

Expenditures

Name search
 Registration / incorporation
 Board development
 Postage / copying / printing
 Other (specify) _____

Total expenditures

Revenue

Arts, Culture & Heritage Community Investment Program
 Fundraising
 Income from memberships

Total revenues

Net

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